

**CITIZENS' ENVIRONMENTAL COALITION EDUCATION FUND**  
(A Non-Profit Corporation)

**FINANCIAL STATEMENTS**

For the Year Ended December 31, 2009

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August 9, 2010

**REPORT OF INDEPENDENT AUDITORS**

To the Board of Trustees of the  
Citizens' Environmental Coalition Education Fund  
Houston, Texas

We have audited the accompanying statement of financial position of the Citizen's Environmental Coalition Education Fund (a nonprofit corporation) as of December 31, 2009, and the related statements of activities, cash flows and functional expenses for the year then ended. These financial statements are the responsibility of the organization's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Citizens' Environmental Coalition Education Fund as of December 31, 2009, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

**CERTIFIED PUBLIC ACCOUNTANTS**

**CITIZENS' ENVIRONMENTAL COALITION EDUCATION FUND**  
**NOTES TO FINANCIAL STATEMENTS**  
December 31, 2009

**NOTE A – ORGANIZATION**

The Citizens' Environmental Coalition Education Fund (CECEF) is a nonprofit, tax-exempt corporation whose purpose is to serve as an information clearinghouse that provides education, training and information to a coalition of nonprofit organizations whose activities impact the environment and quality of life in the Houston/Gulf Coast region.

**NOTE B - SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of CECEF have been prepared on the accrual method of accounting. Significant accounting policies are summarized below:

Contributions and Net Asset Classification – Contributions are recorded as temporarily restricted if they are received with donor stipulations that limit their use either through the donor stipulated purposes or time restrictions. When donor time restrictions expire, or when contributed funds are expended for donor stipulated purposes, temporarily restricted net assets are reclassified to unrestricted assets and reported in the statement of activities as net assets from restrictions. Separate net asset classifications are provided for groups of contributions that have similar characteristics as follows:

Permanently restricted net assets contain donor-imposed restrictions that stipulate the resources be maintained permanently, but permit the income derived from the donated assets to be expended for temporarily restricted or unrestricted purposes.

Temporarily restricted net assets contain donor-imposed restrictions that permit CECEF to use or expend the assets as specified. The restrictions are satisfied either by the passage of time or by actions of CECEF.

Unrestricted net assets are not restricted by donors, or the donor-imposed restrictions have expired or been satisfied.

Temporarily restricted contributions and grants expended for the appropriate purpose during the year are included in unrestricted support. CECEF does not have any permanently restricted net assets.

**CITIZENS' ENVIRONMENTAL COALITION EDUCATION FUND**  
**NOTES TO FINANCIAL STATEMENTS**  
December 31, 2009

**NOTE B – SIGNIFICANT ACCOUNTING POLICIES - Continued**

Contributed Services – The value of contributed services meeting the requirements for recognition in the financial statements was not material and has not been recorded. However, many individuals volunteer their time and perform a variety of tasks that assist in providing CECEF services.

Cash and Cash Equivalents – For purposes of cash flows, CECEF considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents.

Furniture, Fixtures and Equipment – Furniture and equipment acquisitions are recorded at cost if purchased or, if donated, at fair value at the date of the gift. Furniture and equipment have been depreciated using the straight-line method over the estimated useful lives of the assets, which range from 5 to 7 years.

Functional Expense Allocation – The costs of providing program and other activities have been summarized on a functional basis in the statement of activities. The majority of expenses can generally be directly identified with the program or supporting services to which they relate and are charged accordingly. Other expenses, by function, have been allocated among program and supporting services classifications on the basis of salaries and other methods determined by the management of CECEF.

Estimates – The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Federal Income Taxes – The Citizens' Environmental Coalition Education Fund is a nonprofit, charitable corporation exempt from federal income tax under Internal Revenue Code Section 501 (c) (3) and is classified as a public charity under Section 509 (a) (1).

**CITIZENS' ENVIRONMENTAL COALITION EDUCATION FUND**  
**NOTES TO FINANCIAL STATEMENTS**  
December 31, 2009

**NOTE C – CONCENTRATION OF CREDIT RISK**

CECEF places its cash and temporary cash in accounts at FDIC insured institutions. At times such accounts may be in excess of the FDIC insurance limits.

**NOTE D - COMMITMENTS AND OBLIGATIONS**

CECEF leases property for its office facilities under a five year operating lease expiring August, 2013. The rent expense for the year ended December 31, 2009 was \$5,100.

Future minimum lease obligations for the years ending December 31 are as follows:

2010	5,100
2011	5,100
2012	5,100
2013	<u>3,400</u>
	<u>\$18,700</u>

**NOTE E – SUBSEQUENT EVENTS**

Subsequent events were evaluated through August 9, 2010, which is the date the financial statements were available to be issued.

**CITIZENS' ENVIRONMENTAL COALITION EDUCATION FUND**

(A Non-Profit Corporation)

STATEMENT OF ASSETS, LIABILITIES AND NET ASSETS

December 31, 2009

ASSETS

Current assets:

Cash in banks		\$ 92,755
Total current assets		<u>92,755</u>

Property and equipment:

Furniture, fixtures & equipment	\$ 929	
Less: Accumulated depreciation	<u>929</u>	<u>-</u>

Total assets		<u>\$ 92,755</u>
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LIABILITIES AND NET ASSETS

Current liabilities:

Accounts payable and accrued expenses		\$ 6,619
Total current liabilities		<u>6,619</u>

Net assets

Unrestricted	\$ 74,136	
Temporarily restricted	<u>12,000</u>	<u>86,136</u>

Total liabilities and net assets		<u>\$ 92,755</u>
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The accompanying notes are an integral part of these financial statements.

**CITIZENS' ENVIRONMENTAL COALITION EDUCATION FUND**

(A Non-Profit Corporation)

STATEMENT OF ACTIVITY

For the Year Ended December 31, 2009

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Support and revenue:			
Contributions and grants	\$ 102,588	\$ 12,000	\$ 114,588
Membership dues	7,625		7,625
Other income	2,824		2,824
Investment income	6		6
Total support and revenue	<u>113,043</u>	<u>12,000</u>	<u>125,043</u>
Expenses:			
Program services:			
Education and community awareness	46,741		46,741
Total program services	<u>46,741</u>	<u>-</u>	<u>46,741</u>
Supporting services:			
Fundraising	21,405		21,405
Administrative	20,897		20,897
Total supporting services	<u>42,302</u>	<u>-</u>	<u>42,302</u>
Total expenses	<u>89,043</u>	<u>-</u>	<u>89,043</u>
Increase in net assets	24,000	12,000	36,000
Net assets - beginning of year	<u>50,136</u>	<u>-</u>	<u>50,136</u>
Net assets - end of year	<u>\$ 74,136</u>	<u>\$ 12,000</u>	<u>\$ 86,136</u>

The accompanying notes are an integral part of these financial statements.

**CITIZENS' ENVIRONMENTAL COALITION EDUCATION FUND**

(A Non-Profit Corporation)

STATEMENT OF CASH FLOWS

For the Year Ended December 31, 2009

Cash flows from operating activities	
Changes in net assets	\$ 36,000
Adjustments to reconcile change in net assets to net cash provided by operating activities	
Increase (decrease) in:	
Accounts payable and accrued expenses	5,639
Tenant security deposits	(557)
Net cash provided by operating activities	<u>41,082</u>
Cash flows from financing activities	<u>-</u>
Cash flows from investing activities	<u>-</u>
Net increase in cash	41,082
Cash and cash equivalents at beginning of year	<u>51,673</u>
Cash and cash equivalents at end of year	<u><u>\$ 92,755</u></u>

The accompanying notes are an integral part of these financial statements.



**CITIZENS' ENVIRONMENTAL COALITION EDUCATION FUND**

(A Non-Profit Corporation)

**STATEMENT OF FUNCTIONAL EXPENSES**

For the Year Ended December 31, 2009

	Program Services		Supporting Services		Total
	Education	Fundraising	Administrative		
Salaries and related taxes	\$ 32,656	\$ 4,665	\$ 9,330	\$ 46,651	
Professional fees	5,830		6,719	12,549	
Travel	200			200	
Insurance			1,532	1,532	
Special event costs	170	9,357		9,527	
Fundraising Fees		6,000		6,000	
Printing and reproduction		275		275	
Office and postage		235	1,144	1,379	
Dues, subscriptions and books	400	142	480	1,022	
Bank charges			230	230	
Telephone	1,546	221	442	2,208	
Rent	3,570	510	1,020	5,100	
Other program expenses	2,370			2,370	
	<u>\$ 46,741</u>	<u>\$ 21,405</u>	<u>\$ 20,897</u>	<u>\$ 89,043</u>	

The accompanying notes are an integral part of these financial statements.